



केन्द्रीय रेशम बोर्ड CENTRAL SILK BOARD

(वस्त्र मंत्रालय-भारत सरकार Ministry of Textiles - Govt. of India)

केरेबो काम्प्लेक्स, बीटीएम लेआउट, मडिवाला

CSB Complex, BTM Layout, Madiwala

बेंगलूर Bangalore – 560068

web: <http://www.csb.gov.in/>

No. CSB/General/2008-CS

दिनांक Date :07/03/2012

To

All Delegated units

TIME BOUND

Sir,

Sub: Submission of monthly data backup of PRS – Reg.

* * * *

1. A new software is developed for GPF maintenance at Central Silk Board Head quarters with provisions to upload the data directly from the PRS backup file which will speed up the postings of GPF subscription/ recoveries in time.
2. In this regard, all the delegated units are hereby requested to send PRS backup data (i.e. Daily backup - LDAT.ZIP file) by email on the last working day of the month immediately after the salary disbursement from February 2012. Also, please ensure to send the data for the month of February, 2012 through email on or before 15th of March 2012 positively.
3. The mail may please be sent to the email address gpf@csb.gov.in
4. A detailed hand-out in this regard is also enclosed for ready reference.

Yours faithfully,

[R. NANDAKUMAR]

Asst. Director (Computer)

Encl: As above.



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सं. केरेबो/सामान्य/2008-कं अ

दिनांक : 07/03/2012

सेवा में

सभी प्रत्यायोजित एकक

समयबद्ध

विषय : पी आर एस के मासिक आँकड़ा बैकअप प्रस्तुत करने के संबंध में ।

महोदय,

1. केन्द्रीय रेशम बोर्ड, मुख्यालय में पी आर एस बैकअप से सीधा आँकड़ा अपलोड करने के प्रावधान के साथ सा भ नि रखरखाव के लिए एक नया सॉफ्टवेयर विकसित किया गया है जो समय पर सा भ नि अंशदान/वसूली की प्रविष्टि में गति लाएगा ।
2. इस संबंध में, सभी प्रत्यायोजित एककों से एतद्वारा अनुरोध है कि फरवरी, 2012 से वेतन वितरण के तुरंत बाद माह के अंतिम कार्य दिवस पी आर एस बैकअप आँकड़ा (अर्थात् दैनिक बैकअप – एल डी ए टी.ज़िप फाईल) ई-मेल द्वारा शीघ्र भेजें । कृपया फरवरी, 2012 माह का आँकड़ा ई-मेल द्वारा 15 मार्च, 2012 को या उससे पहले अवश्य भेजना सुनिश्चित करें ।
3. ई-मेल कृपया ई-मेल पता gpfi@csb.gov.in में भेजें ।
4. इससे संबंधित एक विस्तृत मार्गदर्शन सुलभ संदर्भ हेतु इसके साथ संलग्न है ।

भवदीय,

[आर. नन्दकुमार]

सहायक निदेशक (कम्प्यूटर)

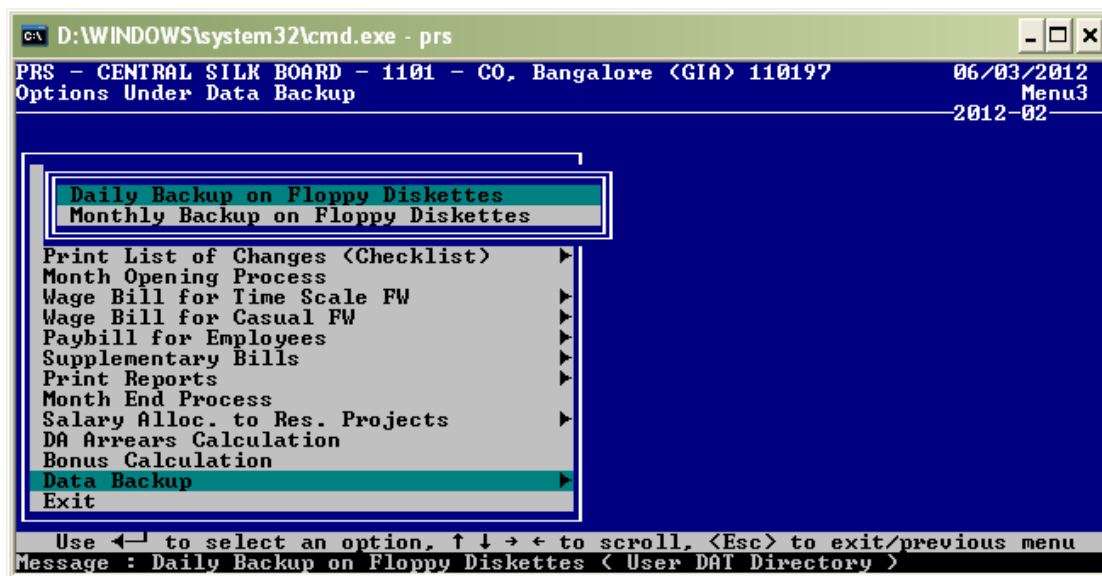
संलग्न : यथोपरि ।

Hand out on forwarding PRS Backup to Central Office through Email

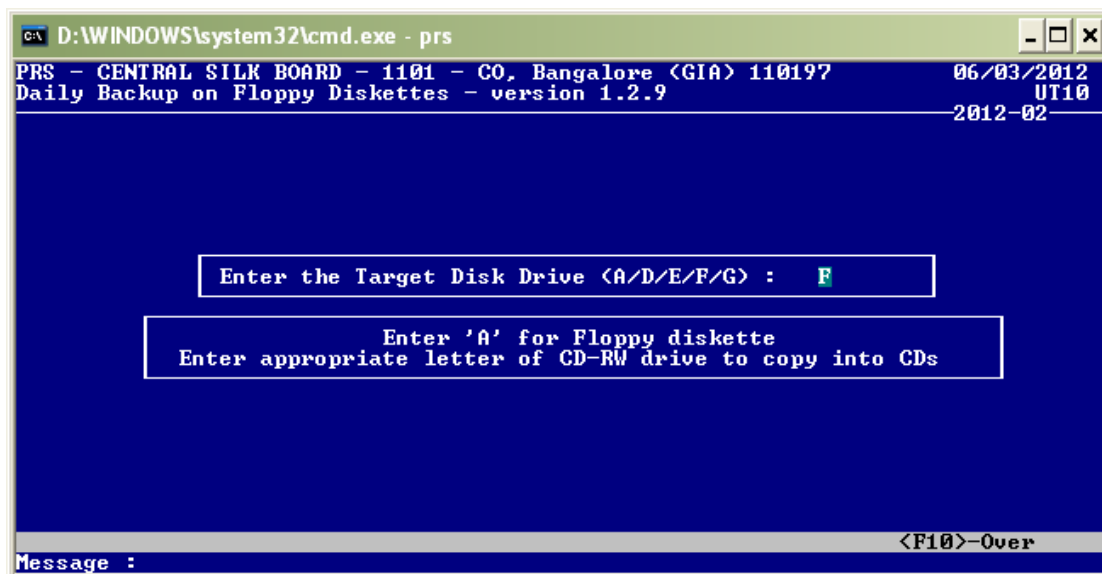
In order to speed up the GPF subscription/ recovery postings directly from the unit data, all delegated units are hereby requested to send PRS daily backup (LDAT.ZIP file) every month to the email address gpf@csb.gov.in as per the procedure given below.

A. STEPS TO TAKE BACKUP FROM PRS:

1. Log in to PRS system and go to daily backup option.



2. Enter the desired drive letter (Here F:) and press 'Y' in the subsequent screen. Finally "Daily Data Backed to Drive F:" message appear.

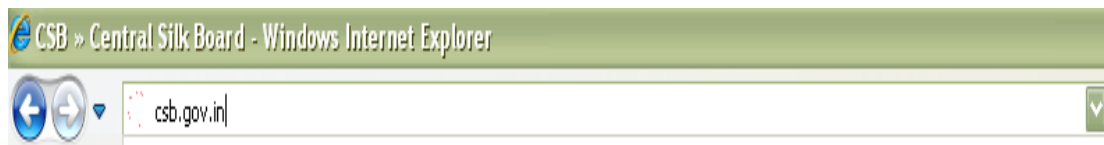


3. Now PRS backup will be available in LDAT.ZIP file in the drive as selected by you.

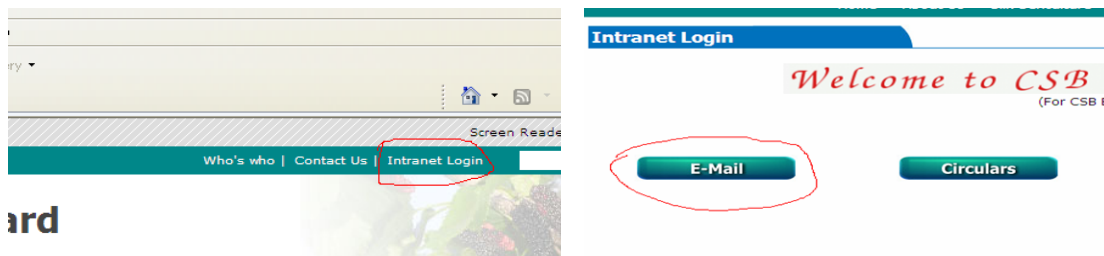
B. STEPS TO SEND PRS BACKUP THROUGH EMAIL:

Note: For illustration CSB Mail is used. Similarly the backup can be send by any mail server. Procedure is same.

1. To Login to CSB mail, link given from website. Go to CSB website by typing the address “csb.gov.in” in the address bar of the browser.



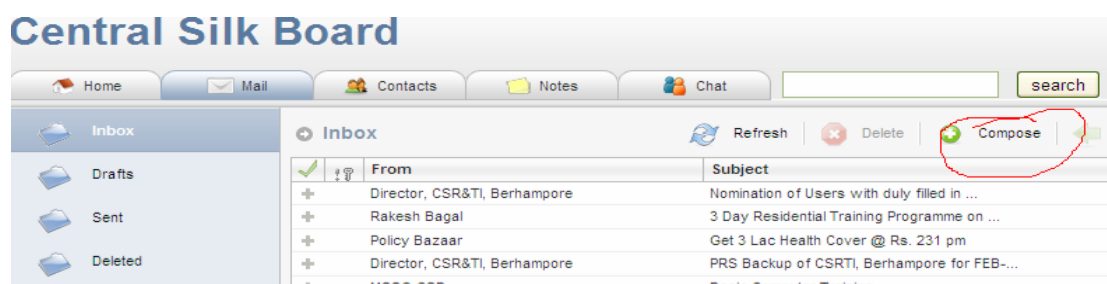
2. Click on the “intranet login” on the top and select “E-Mail” button in the next screen.



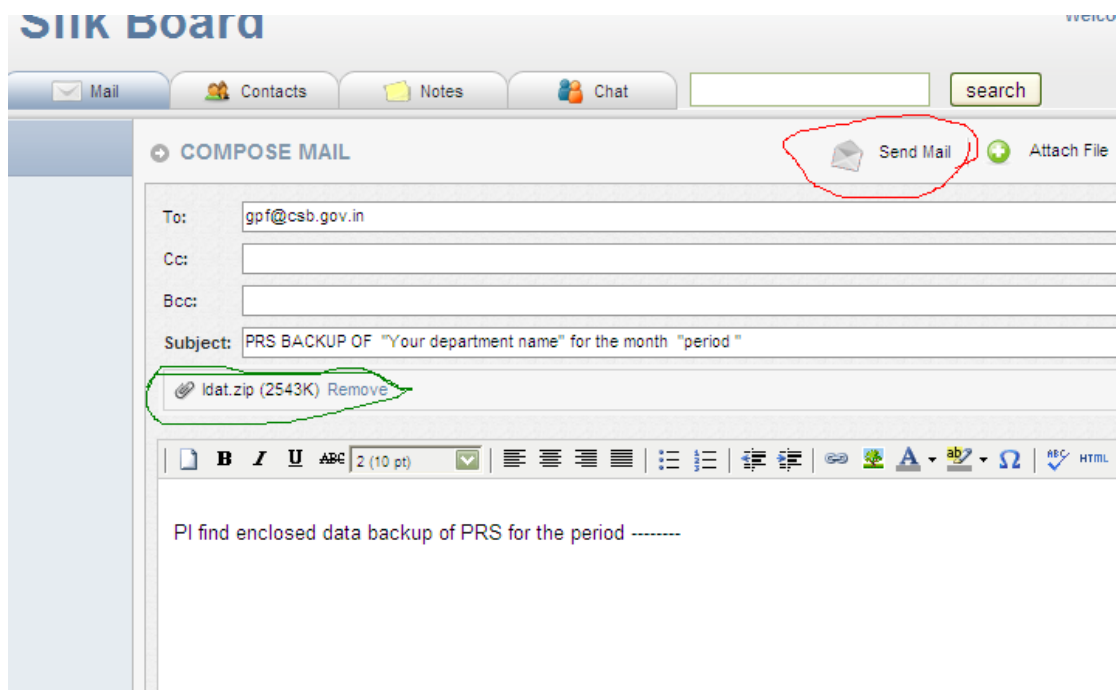
3. Login to your email account by supplying your ID and password and select “Mail” in the next screen, which leads to the inbox of your mail account.



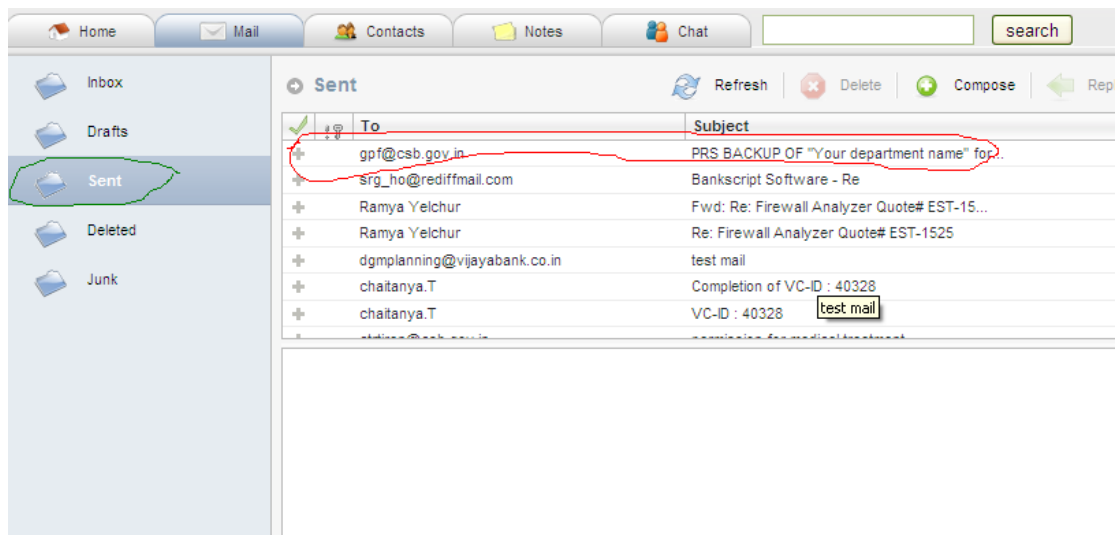
4. Click on “Compose” from inbox, to create new email.



5. Fill up the columns in the new mail. In “To:” column fill-up gpf@csb.gov.in , in “Subject:” column fill-up your unit code & name and backup month details. Next, without fail attach the PRS backup (LDAT.ZIP) by selecting “Attach File”. Finally click on “Send Mail” to send the mail.



6. To confirm, whether your mail sent click on “Send Mail” on the left side and the top of the list you can find the mail you sent just now.



7. Finally, Logout from your mail account.