

**CENTRAL SILK BOARD
BANGALORE - 560 068.**



No.CSB-28(7)2004-05/Coord/(Gen)

Date: 04.03.2010

C I R C U L A R

Sub: Optimum Utilization of Type-I staff quarters - Reg.

While reviewing the vacancy position of staff quarters in various CSB units, the Competent Authority observed that large no. of Type-I quarters are lying vacant in many units on various reasons. In order to make use of vacant Type-I quarters at optimum level, it has been decided to consider the request of Time Scale Farm Workers for allotment of vacant Type-I quarters conditionally on the following conditions:

- a) The allotment will be on conditional basis.
- b) If there is demand from regular employees, the TSW's whom the quarters allotted has to vacate the allotted quarter within two months notice period.
- c) They have to pay licence fee applicable to Type-I staff quarters besides they will not be paid HRA.
- d) Electricity and water charges have to be paid by the occupant.
- e) Criteria for allotment: Service seniority in the particular Unit/office where Type-I quarters are available.

[A.Madhavan]
Assistant Director(A&A)

For necessary action to:

All Research & Training Institutes and nests units as per list enclosed.