

**CENTRAL SILK BOARD  
BANGALORE – 560 068**

NO: CSB-4(2)/2012/Coord

Date: 26.02.2013

**C I R C U L A R**

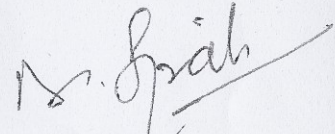
Sub: Payment of Property Tax – reg.

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As per the delegation of financial powers, the Heads of the Institute / Centre / Units have been permitted to make payment of the Property Tax of their respective Sub-Units for the buildings, land, etc. belongs to CSB within the stipulated time to avoid any penalty / interest, etc. thereof. Some of the units are not comply with the Central Office instructions but seeking approval for payment of Property Tax / penalty / interest. In view of the above, the following may please be noted for future compliance.

1. All the Heads of the Institute are requested to advise their Sub-units to make payment of Property Tax in time without waiting for any intimation / notice from the concerned department and seek ex-post facto approval thereafter, if there is no enhancement of property tax compared to previous year.
2. Further, Sub-units may be advised to make payments within the time limit and avail the rebate benefits, if any, extended by the Revenue Department.
3. In case any enhancement, the new rate should be cleared by Central Office and the Director should indicate in his proposal the efforts taken by him to obtain a downward revision by an appeal to the concerned authorities. Further, it is also advised to approach the concerned authorities to waive off the enhancement of property tax, as the Central Silk Board, is a Central Government Organization functioning under the control of Ministry of Textiles, Govt. of India.
4. No penalty / interest component or arrears can be sanctioned by the Directors. In these cases, the proposals to Central Office should be accompanied by a fixation of responsibility on the persons whose delays or in action or otherwise has been responsible for the levy of penalty / interest and non-payment of dues on time. If it is belated preference of the bill by the concerned authority, the proposal should be accompanied by a statement at the Institute level to get the penalty / interest waived.

This may kindly be noted for compliance.



(N.Sriprakash)  
Assistant Secretary (Tech)

To

All the Heads of the Institutes /  
ROs of CSB / RMBs

CL 786-201  
28/2

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