

# केन्द्रीय रेशम बोर्ड

(वस्त्र मंत्रालय - भारत सरकार)

केरेबो कांप्लेक्स, बी.टी.एम. लेआउट  
मडिवाला, बेंगलूर - 560 068



# CENTRAL SILK BOARD

(Ministry of Textiles - Govt. of India)

CSB Complex, BTM Layout

Madivala, Bangalore - 560 068

No. CSB-BAS/2015-CS

Date: 01-04-2016

## Circular

Sub: Obtaining Aadhaar number and registration into Attendance portal.

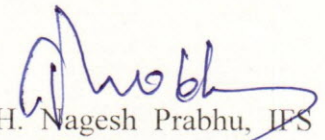
As per the guidelines (OM 11013/9/2014-Estt(A-III) Dt:21-11-2014) of Govt. of India, it is necessary for all the Govt. offices to register and use attendance portal for marking daily attendance for improved punctuality and better management of human resources.

All the Director's / In-charge officers are instructed to ensure, all the officials / Farm Workers working under your control to obtain Aadhaar number and register in [www.csbsbc.attendance.gov.in](http://www.csbsbc.attendance.gov.in) portal, if not already done.

Obtaining Aadhaar number and registration has to be positively completed by 31-May-2016. Compliance report may be sent latest by 10-Jun-2016 without fail. The present position of Aadhaar registration may be provided in the format below through email to [cs.csb@nic.in](mailto:cs.csb@nic.in) on or before 11-04-2016.

Sl.No.	Unit name	No. of officials having Aadhaar no.	No. of officials yet to get Aadhaar no.	No. of SFW / TSW having Aadhaar no.	No. of SFW/ TSW yet to get Aadhaar no.
1.					
2.					

This is for strict compliance and any lapse will be viewed seriously.

  
Dr. H. Nagesh Prabhu, IPS  
Member Secretary

To,

1. All the Directors of Main Institutes
2. Incharge officers of RO's
3. Independent units of CSB



पो.बा.सं/P.B. No.6825

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