

# केन्द्रीय रेशम बोर्ड CENTRAL SILK BOARD

(वस्त्र मंत्रालय, भारत सरकार Ministry of Textiles - Govt. of India)



केरेबो कॉम्प्लेक्स, बी टी एम लेआउट, मडिवाला

CSB Complex, BTM Layout, Madiwala

बेंगलूरु Bangalore - 560068

सं No.केरेबो No.CSB- 12[3]/[14]/2016/Coord

दिनांक Date :12.07.2016

## CIRCULAR


Sub:- Proposal for construction / repair of buildings/staff quarters etc. through  
CPWD/PWD/other construction agencies – reg:-

With reference to the subject cited, and to inform that the Competent Authority has observed that the Central Office, Central Silk Board, Bangalore is receiving proposals for construction / repair of residential / non-residential buildings from the CSB Institutes without authentication for having visited the spot / site by the concerned Director, without verifying the actual requirement of the estimates submitted by the CPWD/PWD/other construction agencies and proper justification.

Hence, it is requested to submit the construction / repair proposals to Central Office along with duly filled format as enclosed for further necessary action.

It is also requested to send the duly filled format for the proposals already sent to Central Office between January 2016 to till date.

Encl: as stated

  
[K.K.SHETTY]

JOINT SECRETARY [TECH]

To computer section, CO, CSB  
The Director, Incharge for uploading in CSB web:

CSR&TI, Mysore/Berhampore/Pampore

NSSO Bangalore, MSSO Guwahati, CMER&TI Lahdoigarh, CTR&TI, Ranchi, BTSSO, Bilaspur, CSGRC Hosur,  
CSTRI Bangalore, SBRL, Bangalore

टेली Tel : 080-26282524/2539

फैक्स Fax : 080-26681511

ई-मेल E-mail : coord.csb@nic.in

CENTRAL SILK BOARD

BANGALORE – 560 068

Name of the Institute / Unit  
Name of the Work

Estimated Cost : Rs  
Name of Agency

I the Director /In-charge of the Institute hereby certify the following, in connection with Construction / repair work in respect of the Unit .....

- 1] I have personally visited the field/site on \_\_\_\_\_, where construction / repair works is undertaken/ to be undertaken and I am convinced about the necessity of the work
- 2] I have carefully examined each item and cost mentioned in estimate submitted by PWD/CPWD/other construction agencies and found correct.
- 3] The proposed repair / construction works approved in the Action Plan meeting during the year....
- 4] Necessary administrative approval obtained from C.O. vide letter No.----- Date \_\_\_\_\_
- 5] The purpose / necessity of the repair / constructions [ Full justification to be furnished ]
- 6] Quantities mentioned in the estimate are as per our requirement. Accordingly included in the estimate submitted by the agency.
- 7] There is an allotment of Rs. \_\_\_\_\_ kept in the current year [year to be mentioned] under the Head ----- . The said expenditure of Rs. --- will be met out from the current year budget.
- 9] Whether the Land is owned / Purchased / gifted by /Leased [Nos. of years to be specified and ticking [ ]
- 10] After necessary repair / construction, the Institute / Unit will utilize the infrastructure for \_\_\_\_\_

Place:

Date:

DIRECTOR / INCHARGE