



No.CSB-1(1)/2017 – 18/Budget/Accts.

Date : 07.03.2018

C I R C U L A R

Sub : Implementation of 7th CPC Recommendations : Disbursement of Revised Pay & Allowances / Wage/ Pension arrears & Allowances thereon - Request to work out the complete details with accuracy and submit to Central Office, Bangalore in the prescribed Formats - Regarding.

With reference to the subject cited above, it is to state that the funds / Grants towards payment of difference of Arrears on revision of Allowances, Wages & Pension & Retirement benefits to CSB employees & Temporary Status conferred SFWs of CSB on implementation of 7th CPC recommendations & fixation of revised pay are expected to be received from the Ministry very shortly and accordingly the disbursement of Pay & Allowances arrears to CSB employees / Temporary status conferred SFWs & Pensioners of CSB are required to be effected & expenditure has to be booked during the month of March, 2018 [2017 -18]. As such, it is requested to work out accurately the actual amount of funds required for the purpose of making the payment of the following in respect of the Main Unit /Institute & its attached units :

1. Actual / Exact Difference of Terminal Benefits – Encashment of Earned Leave [EL] to the retirees retired during the period from 01.01.2016 to 30.06.2017 - [**Statement – I**].
2. Actual / Exact Difference of Allowances to the regular employees for the period from 01.07.2017 to 28.02.2018 - [**Statement – II**].
3. Actual / Exact Difference of Wage Arrears to the Temporary status conferred SFWs for the period from 01.01.2016 to 30.06.2017 - [**Statement – III**].
4. Actual / Exact Difference of Wages & Other Allowances payable to the Temporary status conferred SFWs for the period from 01.07.2017 to 28.02.2018 - [**Statement – IV**].
5. Actual / Exact Difference of Retirement/Death Gratuity payable to the retired/deceased Temporary status conferred Skilled Farm Workers of CSB during the period from 01.01.2016 to 28.02.2018 - [**Statement-V**].

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The information in respect of the Main Unit /Institute & it's attached units as sought for as above may please be compiled and the same furnished in the prescribed formats to Central Office immediately not later than **14.03.2018.**

Central Office will then release the respective funds as per the details furnished by the Units without awaiting for Grants Indents and as such it may be noted that neither additional funds shall be indented again for the said purpose nor excess funds refunded. It shall be the responsibility of the In-charge to utilise the funds sent on or before 31.03.2018 without giving any room for surrender of Unspent Grants and as such utmost care shall be taken in furnishing the above said details in the prescribed formats without fail within the time specified ie., **14.03.2018.**

This may be attended on **Top Priority.**



[R. SATHISH KUMAR]
DIRECTOR [FINANCE]

Encl : As stated :

TO :