

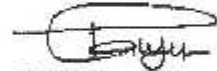
Udyog Bhawan, New Delhi
17th May 2016

OFFICE MEMORANDUM

Subject : Timely submission of matters requiring attention/approval of Hon'ble Minister of State for Textiles (Independent Charge).

Undersigned is directed to say that all the Divisional Heads/Divisions may ensure that all policy issues and matters concerning the Prime Minister's Office (PMO), Parliament, Change in the guidelines of the schemes, media activities, important inter-ministerial policy matters and other important issues of Sector, Ministry and all subordinate offices (PSUs/Autonomous Bodies/Promotion Councils etc.) may be brought to the notice of Hon'ble Minister of State for Textiles (Independent Charge) well in time.

2. Compliance to the above direction may be strictly ensured. ..



(R.K. Srivastava)

Under Secretary to the Govt. of India

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To

1. Additional Secretary and Financial Adviser, Ministry of Textiles.
2. Additional Secretary, Ministry of Textiles.
3. Joint Secretaries – ST/AG/AMR/GN.
4. Economic Adviser, Ministry of Textiles.
5. Development Commissioners – Handloom/Handcrafts.
6. All Directors/Deputy Secretaries in the Ministry of Textiles.

Copy to:-

- (i) Private Secretary to Hon'ble Minister of State for Textiles (Independent Charge).
- (ii) Principal Private Secretary to Secretary (Textiles).

M/o Textiles
S.I.C. Section 18/5/16

Forwarded to M.S. CSB, Bangalore for information & compliance.

MS, CSB, Bangalore

18/5/16
(S. BHARADWAS)
Section Officer.